

1 Introduction and scope

This procedure describes the use of the certification marks of CIBSE Certification Limited.

Individuals and organisations that have gained certification may display the certificate of registration and use the applicable mark/logo to demonstrate their capability to comply with the requirements of the certification scheme.

The mark/logo is intended to be visible evidence to give a measure of assurance to prospective clients of their personal or organisational competence gained through assessment by an independent third party.

The appropriate logo (and Accreditation Mark as applicable e.g. UKAS) shall only be used in accordance with this procedure and the associated “Style Guides” which describe the conditions of use for the logos in terms of:

- Where and how they may be used for each scheme i.e. Personnel and Management systems
- Size and colours of logos

Action may be taken (and may include legal action) where there is evidence of incorrect references to the certification system or misleading use of the certificate or logo e.g. in advertisements, catalogues, websites, etc.

2 Certification Mark/Logo

2.1 Where and how logos may be used

The logo may be used on websites, letterheads, business cards, quotations etc. so long as there is no ambiguity regarding what services are being claimed as certified.

In all cases the logo shall display the certificate number of the holder immediately below the logo.

Management system and personnel certification marks cannot be used to infer product certification. Therefore they shall not be attached to products or included in associated documentation in a way that could be misleading.

2.2 Size and colours of logos

See the style guides for guidance as follows:

1. CCP 116 Air conditioning Inspectors style guide
2. CCP 118 Low Carbon Consultant style guide
3. CCP 119 Low Carbon Energy Assessor style guide
4. CCP 120 Low Carbon Energy Assessor Scotland style guide
5. CCP 147 ESOS Lead Assessor style guide
6. CCP 149 Heat Networks Consultants style guide
7. CCP 506 Management Systems certification style guide
8. CCP 155 Management System Specialist Style Guide

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3 UKAS Certification Marks

Where the UKAS certification marks are used, they shall be governed by the UKAS requirements that can be found at <http://www.ukas.com/>

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